

# SILIGURI COLLEGE OF COMMERCE

## Notice for conducting U. G. Part-I / II (Honours / General) Examinations, 2020

The U.G. Annual Part-I / II Examinations, 2020 shall be held during **23<sup>rd</sup> November to 8<sup>th</sup> December, 2020** as per schedule published by the Office of the Controller of Examinations, University of North Bengal.

| Date   | Particulars   |
|--|---|
| From 3 <sup>rd</sup> November, 2020                                    | Candidates of U.G. Part I / II shall download their <b>Admit Cards</b> from <a href="http://nbuexams.net">nbuexams.net</a>  |
| 7 <sup>th</sup> to 14 <sup>th</sup> November, 2020                     | <p>College will distribute blank written scripts and Loose sheets amongst students of U.G. Part – I / II Examinations, 2020 (<b>from 11.am to 02 p.m.</b>) The College will provide blank written scripts and Loose sheets for all the papers a candidate is appearing instead of the students their guardian or any authorized person will have to come to the College concerned along with the copy of the candidate's Admit Card, original Registration Card and Photo Identity.</p> <p>A candidate of U.G. Part-I / II Examinations, 2020 may also download the first page of the blank answer scripts from <a href="http://nbuexams.net">nbuexams.net</a> and may use A4 size paper for writing the answer.</p> <p>And the last option for a student of U.G. Part-I / II Examinations, 2020 leaving far away from his / her College may collect the blank written script and Loose sheets from the nearest College on production of the aforesaid documents by their guardian or any authorized person</p>   |
| From 23 <sup>rd</sup> November, 2020 to 8 <sup>th</sup> December, 2020 | The question papers will be uploaded on daily basis before the commencement of each examination in <a href="http://nbuexams.net">nbuexams.net</a> as per examination schedule and the students may download the question papers inserting their registration numbers.   |
| 23 <sup>rd</sup> November, 2020 to 8 <sup>th</sup> December, 2020      | <p>The candidate of U.G. Part-I / II Examinations, 2020 shall write their examination in the blank answer scripts provided for all the papers. Answer scripts will have to be submitted by the guardian or any authorized person in the College after the completion of each examination maintaining COVID-19 protocols on production of photocopy of Revised Admit Card and original Registration Card of the candidate.</p> <p>After submission of candidates' written scripts by any authorized person, they shall be provided with a receipt copy of acknowledgement of the receipt by the College.</p> <p>If an candidate is unable to submit the hardcopy of the written scripts in the College concerned after completion of examinations may send the same in <b>pdf</b> format in the College e-mail ids i.e. <a href="mailto:info@siliguricollegeofcommerce.org">info@siliguricollegeofcommerce.org</a>, <a href="mailto:exam1@siliguricollegeofcommerce.org">exam1@siliguricollegeofcommerce.org</a> and <a href="mailto:exam2@siliguricollegeofcommerce.org">exam2@siliguricollegeofcommerce.org</a> after completion of writing the paper.</p> |

A candidate will be allotted half an hour to download the question papers and send the same in **pdf** format in the College e-mail ids or submit the written answer scripts through their authorized person.

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If a candidate is unwilling to appear for the prescribed modes of examinations 2020, he/she may intimate the undersigned (within 20<sup>th</sup> November, 2020). The candidate may appear in special examinations as and when normalcy is restored and as decided by the University.

The students opting for online mode shall download the first page of the answer script of the University examinations from [nbuexams.net](http://nbuexams.net) and upload the written answer scripts writing in A4 size papers alongwith downloaded first page of the answer script filled with Roll Nos., Registration Nos., Subject, Papers etc. and attaché those in the above mentioned e-mail ids.

The students opting for offline mode may also download the first page of the answer script of the University Examinations from the website [nbuexams.net](http://nbuexams.net) and submit answer scripts writing in A4 size papers offline to the Colleges through parents / guardians or any authorized person attaching the downloaded first page of the answer script filled with Roll Nos., Registration Nos., Subject, Papers etc.

Sd/-Dr. Asim Kumar Mukhopadhyay  
Principal